

ACTION PLAN

RECOMMENDATIONS OF THE ECONOMY & CULTURE SCRUTINY COMMITTEE – FUNDING OF PARKS

<i>RECOMMENDATION</i>	<i>ACTION</i>	<i>RESPONSIBILITY</i>	<i>TARGET DATE</i>
<p><i>Recommendations 1/2</i></p> <p>Cabinet agrees a clear vision statement for the Parks Service that defines its purpose, focus and direction and thereby determines the scale and scope of required income generation and cost reduction.</p> <p style="text-align: center;">&</p> <p>The vision statement for Parks Services, and consequent scale and scope of required income generation and cost reduction, reflects the impact of the reduction in available Commuted Sums for Parks Services and that a plan be put in place to mitigate the impact of this reduction.</p>	<p>Develop a draft vision statement for inclusion in the Corporate Plan (2019-2022) and the Directorate Delivery Plan (2019/20).</p> <p style="text-align: center;">&</p> <p>Mitigation plan to be developed as part of the budget setting process / medium term financial plan.</p>	<p>Director ED / OM (P,S,HA & L)</p> <p>Director ED / OM (P,S,HA & L)</p>	<p>30/11/2018</p> <p>As part of / in line with budget timetable</p>

RECOMMENDATION	ACTION	RESPONSIBILITY	TARGET DATE
<p>Recommendation 6</p> <p>Cabinet, ahead of the options appraisal as a matter of urgency, tasks officers to expedite the application for Welsh Government grant funding for energy efficiency measures at Bute Park nursery.</p>	<p>All the necessary field work has been completed and a decision as to whether or not the Nursery will form part of Phase II of the Re-Fit Framework Scheme will be made by 16/11/2018.</p>	<p>MP/ JM</p>	<p>26/11/2018</p>
<p>Recommendation 7</p> <p>Cabinet ensures that any additional concessions in Parks are of a high standard, sustainable and add to the reputation of Cardiff's parks.</p>	<p>Parks and Strategic Estates will continue to ensure that that high quality and sustainable concessions are secured through the procurement process and in particular through evaluation models that weight these factors appropriately.</p>	<p>JM /Strategic Estates</p>	<p>On-going</p>
<p>Recommendation 8</p> <p>Cabinet tasks officers to liaise with the sports pitch users' representatives that responded to this Inquiry expressing an interest in taking on responsibility for grounds maintenance and land management, with a view to establishing viable key holder agreements, leases and/ or asset transfer arrangements that deliver savings/ generate income for Parks Services.</p>	<p>Liaison arranged.</p>	<p>SM</p>	<p>30/11/2018</p>

RECOMMENDATION	ACTION	RESPONSIBILITY	TARGET DATE
<p>Recommendation 9</p> <p>Cabinet considers smaller events utilise sites throughout the city, including school sites subject to the approval of their governing bodies, taking into account sustainable travel plans, hard surfaces/ standing and utility requirements.</p> <p>Recommendation 10</p> <p>Budget realignment takes place as a matter of urgency to ensure that the Parks Services budget reflects the true position in terms of income generated and costs incurred, to include:</p> <p>c. The charges from CTS reflect the work undertaken and the reduction in the number of Parks vehicles.</p>	<p>Such sites and opportunities will be considered as part of the established event application process.</p> <p>The budget realignment (c) has taken place.</p>	<p>SM</p> <p>JM / CTS / Finance</p>	<p>On-going</p> <p>Complete</p>

RECOMMENDATION	ACTION	RESPONSIBILITY	TARGET DATE
<p>Recommendation 12</p> <p>A communication plan be developed and implemented to ensure that there is a shared understanding of the vision and direction for Parks Services amongst staff, partners, businesses and residents.</p>	<p>Communication Plan to be developed in conjunction with the central comms team and following vision statement / Corporate Plan sign off.</p>	<p>JM</p>	<p>1/4/2019</p>
<p>Recommendation 13</p> <p>In order to develop the vision statement, deliver agreed recommendations and any other work arising from the agreed vision statement, Cabinet ensure that the Operational Manager time available for Parks is increased, along with other resources as required.</p>	<p>Implement proposals to restructure Tier 2 of the Parks, Sport, Harbour Authority & Leisure Management service structure.</p>	<p>JM</p>	<p>1/4/2019</p>